



Home of the River Rats

HURON HIGH SCHOOL ATHLETIC BOOSTER CLUB GRANT PROGRAM GUIDELINES

PURPOSE

The Athletic Booster Club Grant Program has been established to support and assist the athletic teams of Ann Arbor Huron High School.

ELIGIBILITY

All Ann Arbor Public School sanctioned athletic teams and athletic training programs of Huron High School are eligible to apply for grants established by the Athletic Booster Club.

GRANTS

To qualify for a grant, a Team Grant Funding Request Form must be completed. All requests must be submitted in writing and include the following information:

- Amount of request
- Description and purpose of request
- The team's financial ability to pay
- Who will benefit from the grant
- The team's participation in Booster Club programs and activities
- Statement regarding team member benefits if grant is approved
- Intentions of team to participate in fundraising to cost-share in purchase

The Grant Request Form will be reviewed for appropriateness and team relativity. Funds will be made available to cover items that can preferably be used to benefit teams now and in future years, e.g. ball machine, goal nets.

The Athletic Booster Club Exec Board meets monthly and will review all seasonal grants the first meeting following the close of the grant season. Any request exceeding \$1000 will be voted on by the General Booster Club Membership at the next regularly scheduled meeting. Teams will then be notified of the decision. A separate club sport grant category is available and distinct from the varsity team sport program. Additionally, an alternate grant category is available for non-team sport activities such as strength and conditioning. This grant amount is \$1500 per academic school year.

REQUEST FOR FUNDS

Go to the Booster Club website

and complete the Team Funding Request Form.

Alternatively, pick up a Team Grant Funding Request form from the Athletic Department at Huron High School. Return the form to the Booster Club Grant Chair by email or by dropping it off at the Athletic Department.

LIMITATIONS

The maximum grant will not exceed 50% of the expected request cost. The type of purchase and the athletic team's funding ability will be taken into consideration. Teams are expected to raise funds to support the everyday activities and needs of the team such as uniforms, transportation, etc. However, periodically it is expected that a team will need assistance in purchasing certain items necessary for the team's success.

FUND AVAILABILITY

The Booster Club maintains a general fund from which it will distribute grants such that a minimum balance of \$10,000 or above remains in the general fund account. Any balance above \$10,000 will be available for distribution for the three grant categories. Each academic school year, the Athletic Booster Club will determine as a part of the overall Booster Club Annual Budget, the amount to fund the Grant Program.

This amount is subject to the discretion of the Executive Board of the Booster Club. If the Grant Program funds have been exhausted for the school year, requests for grants will not be considered until the following school year. If funds remain in the program at the end of the school year, those funds will remain in the General Fund for future use.

If, at the filing deadline, grant requests exceed fund availability, the Executive Board will

determine distribution based upon need and amount of the remaining funds.

TIMING

Grants for varsity and club team sports will be made available at the beginning of each sport season:

Fall Sports Aug 15 - Sep 15

Winter Sports Nov 1 - Dec 1

Spring Sports Mar 1 - Apr 1

The alternative non-team grant requests will be from:

December 1 - February 1

The Athletic Director will send an email message to all coaches a reminder prior to the start of the sport season according to the schedule above. Booster Club team representatives will be issued a reminder at the General Meeting prior to the sport season according to the schedule above.

CRITERIA FOR GRANTING FUNDS

- Availability of purchased item for future teams to utilize
- Potential benefit to the entire team
- Evidence of the team's prior participation or representation on the Booster Club
- Previous grants awarded by the Booster Club
- Total grant funding amount requested
- Advice of the Athletic Department
- A Team Rep/Coach should be available to present to Exec Board as requested.

REQUESTING AWARDED FUNDS

All awarded varsity and club grants must submit documentation of specific items awarded from their grant request. Notification and attached receipts must be sent to the Treasurer and the Grant Chair in writing (email with attachments are preferred). This must occur within 30 days of the completion of the team's season. All grants not completed by this deadline will be forfeited and returned to the General Fund. The Alternative Grant will have 60 days from the date of the grant award to submit the same documentation as above. Once documentation has been verified the awarded amount will be transferred to the team encumbered funds. Individuals or coaches will not be directly reimbursed from the Grant Fund. Teams may use their encumbered funds for this purpose if needed.